

x Executive Director

x Acting Chief, Interdepartmental
Coordinating and Planning Staff

19 Aug 1946

Draft

[redacted] dated 27 Aug.
1946

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Subject: Liaison

1. Paragraph 7, Changes No. 2 to CIO Administrative Order No. 6, dated 12 August 1946 is quoted below:

"7. ICAPS will establish and coordinate the procedures relative to CIO liaison and contacts with the participating agencies of the United States Government pertaining to intelligence and will coordinate the working liaison arrangements and procedures relating to intelligence established by the operating offices of CIO with participating agencies of the United States Government."

2. To implement the desire of the Director that all liaison with other Government agencies be initiated and controlled by this office the attached draft of [redacted] is submitted for publication to all activities of CIO.

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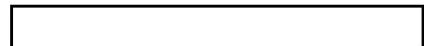
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CENTRAL INTELLIGENCE GROUP

INTERDEPARTMENTAL COORDINATING AND PLANNING STAFF

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1. Reference is made to paragraph 7, Changes 2 to CIG Administrative Order No. 6, dated 12 August 1946.
2. All CIG liaison contacts with other agencies of the Government will be made initially by ICAPS.
3. Liaison requirements of other activities of the CIG will be referred to ICAPS for action.
4. At such time as appropriate plans and policies are developed certain direct liaison functions may be delegated to other CIG activities. In such cases, rigid adherence to established policies will be required, and copies of all direct correspondence in connection with authorized direct liaison will be sent to ICAPS. This will not include the normal exchange of information and intelligence data.
5. The Executive for Personnel and Administration will insure that no liaison matters are cleared to other Government agencies without reference to ICAPS, except those matters specifically covered by separate written authority under paragraph 4 above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE :

DONALD EDGAR
Acting Chief, Interdepartmental
Coordinating and Planning Staff

3. It is planned to issue data from this office from time to time in the form of operations memorandums when subject matter warrants this form of publication.

DONALD EDGAR
Acting Chief, Interdepartmental
Coordinating and Planning Staff

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DISPOSITION FORM

FROM	TO	DATE	FROM	TO	DATE
		DIRECTOR OF CENTRAL INTELLIGENCE			CHIEF, CENTRAL PLANNING STAFF
		DEPUTY DIRECTOR, C.I.G.			W. Europe-Africa Branch
		ASSISTANT TO THE DIRECTOR			E. Europe-USSR Branch
		SECRETARY, N.I.A.			Middle East-India Branch
X		Acting Chief, ICAPS			Far East-Pacific Branch
		CHIEF OF OPERATIONAL SERVICES			Western Hemisphere Branch
X	8/20	Office of Dissemination			
		CHIEF, CENTRAL PLANNING STAFF			ADMINISTRATIVE OFFICER
		Policy & Review Branch			Personnel Branch
		Information Branch			Budget & Fiscal Branch
		Intelligence Branch			Administrative Services Branch
		Security Branch			Central Records
		Support Branch			Security Branch
REFERENCES:		ENCLOSURES:	ACTION	DIRECT REPLY	
			RECOMMENDATION	COMMENT	
			SIGNATURE	FILE	
			INFORMATION	NOTE	
			RETURN	MAIL	
			PREPARATION OF REPLY		

REMARKS: SUBJECT: Establishment of Liaison

1. It is recommended that a suitable CIG policy be developed and published to regulate the establishment of liaison between operating offices of CIG and the departments and agencies with which they will deal. The policy should be distributed for the information of the departments and agencies as well as for internal information of CIG. It should list, for the information of the departments and agencies, the names and principal functions of CIG offices which may from time to time initiate liaison.

2. In view of the large volume of liaison that will be necessary, it is desirable that authority to initiate liaison be vested in Chiefs at least as far down as Branch Chiefs subordinate to Assistant Directors. Once such a Branch Chief has initiated liaison with an office in a department or agency, he should thereafter be empowered to authorize his own subordinates to continue the liaison, subject to his supervision.

3. Development and coordination of the above appears to properly fall within the functions of ICAPS and is therefore submitted for consideration.

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(Continue "Remarks" on back, if necessary)

[Redacted]
C. E. OLSEN
Capt., USN

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